App. F. IX-4

Previous References.

1921
(G.M)

File No. 215

Serial Nos. 1

Later References.

P-68

GENERAL AND REVENUE SECRETARIAT

Serial Nos. ~~1~~ Preliminary Notes, Statement relating to the Reorganisation of the Secretariat (Subsequent to April 1922)

Part B for

SUBJECT

Preliminary notes, Statements &
relating to the Reorganization of the
Secretariat, (subsequent to April 1922)

22

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. G. 24983/Cash 80-20-1, dated Bangalore, 25th June 1921.

OFFICIAL MEMORANDUM.

With effect from 1st July 1921, the following rearrangement of Branches and Sections are ordered in the General and Revenue Secretariat.

CHIEF SECRETARIAT

	Officer in charge
I. Confidential and Efficiency Audit–	Under Secretary.
A. Confidential.	
1. Appointments (including M.C.S.).	
2. Council cases and other confidential work.	
3. Palace and Political (including posts and Telegraphs).	
B. Efficiency Audit.	
1. Efficiency Audit.	
2. Statistics.	
3. Advertisement and Stores.	
II. Office–	Registrar.
1. Cash.	
2. Tents and Stores.	
III. Military and Miscellaneous–	Assistant Secretary.
1. Military.	(also Secretary, Mysore
2. General Miscellaneous.	Soldiers' Board).
3. Press and Stationery.	
4. Representative Assembly and Entertainments.	
5. Census.	

(EDUCATION SECRETARIAT.)

I. Education–	Assistant Secretary.
1. Education (including University and Copyrights).	(also Secretary, Board of Education).
II. Industries and Commerce–	Assistant Secretary.
1. Industries and Commerce, (including Joint Stock Companies & Inventions and Designs).	(also Secretary, Board of Industries and Assistant Secretary, Ec. Development Board).
2. Iron Works.	
3. Forests.	
4. Geology and Mines.	
5. Economic Conference.	

REVENUE AND JUDICIAL SECRETARIAT.

I. Revenue–	Under Secretary.
1. Land Revenue.	
2. Revenue Miscellaneous.	
3. Land Survey.	
4. Excise.	
5. Income Tax.	

Officer in charge

II. Local Self Government– — Assistant Secretary (also Secretary to the Board of Agriculture).

1. Local Boards.
2. Municipalities.
3. Medical.
4. Sanitary.(including Malnad Improvement).
5. Agriculture and exhibitions (including meteorology and Sericulture).

III. Judicial and Legislative– — Assistant Secretary (also Secretary to the Legislative Council).

1. Legislation.
2. Courts.
3. Police.
4. Prisons.
5. Registration & Stamps.
6. Local Service and Pleaders Examinations.

FINANCIAL SECRETARIAT

Under Secretary.

1. General Finance.
2. Salaries and allowances.
3. Civil Accounts.
4. Financial Miscellaneous.
5. Co-operative Societies and agricultural banks.

MUZRAI SECRETARIAT.

This Secretariat will be amalgamated with the office of the Muzrai Superintendent and the combined office will be under the sole control of the Muzrai Superintendent and ex-officio Secretary, Muzrai Department.

2. From and after the 1st July 1921, the two main divisions of Branch I of the Chief Secretariat, and each of the other Branches will be self-contained, that is, will maintain separate diaries and issue registers and do its own typing and recording.

3. Pending separate orders on the re-organization of the Secretariat establishment, the case-workers and other staff attached to each existing section will be transferred in full for absorption in the new Branches concerned.

4. The Registrar will arrange for the temporary distribution among the new Branches of the typing and other establishments now working in common for each Secretariat.

By Order,

K. MATTHAN,

Offg. Chief Secretary to Government.

To

Secretaries to Government.,

N O T E .

The system of progressive appointments in the Ministerial Establishments of the General and Revenue Secretariat was for the first time inaugurated in 1904, and still continues to be in force.

2. In the Comptroller's Office, however, Government have, on the suggestion of Mr.K.L.Datta,M.A., passed orders, sanctioning fixed pay to the non-gazetted officers and officials thereof, at the time of the re-organization of the Comptroller's Office in 1918 (vide G.O. No.Fl.4613-52/G.F.92-17-3, dated 26th February 1918).

Flag Z

3. In connection with the question of effecting retrenchments both in the numbe of officials and cost of the establishmen of the General and Revenue Secretariat, a scheme of fixed pay for the grades of Superintendents as well as Clerks, Steno-graphers and Typists ~~xxxxxxxxxx~~ is proposed in the annexed proposition statement.

4. The main features of the proposals are:—

(i) The total number of hands is reduced by 33.

(ii) ~~The~~ the grades aim at a free flow of promotion, even in leave and other short-term vacancies.

(iii) The existing permanent officials of different grades can be conveniently allocated in the proposed grades of pay.

(iv) Fresh recruits may be started on a pay ranging from Rs.35 to 50 according to their qualifications.

5. The matter may perhaps be also discussed at the meeting of the Secretaries on the 24th instant.

ote on the different stages of the Genl & Rev. Secretariat.

The distribution of work in the General and Revenue Secretariat, as it existed at the timeof the various re-organizations in the years 1904, 1914, 1917, and 1921 is indicated in the annexed statement which gives a bird's eye-view of the position during the periods.

2. It will be seen that in the year 1904 there were only :-

(1) General and Revenue Secretary
(1) Deputy Secretary
(3) Assistant Secretaries and
(1) Registrar, for the whole of the General and Revenue Secretariat excluding the Dewan's staff.

3. The distribution of work was as indicated below:-

Deputy Secretary - Branches III & V (Judl. & General)
1 Assistant Secy. - Br. I (Revenue)
1 Assistant Secy. - Br.II (Financial)
1 Assistant Secy. - Br. IV (L.F. and Sanitary)
Registrar - Cash Section.

4. In the year 1914 there was only one Secretary called General and Revenue Secretary, with a Deputy Secretary and ex-officio Under-Secretary Muzrai Deptt as also 5 Assistant Secretaries and one Registrar.

Note.- The Muzrai was an independent Department with a Secretary at its head.

After the retirement of Mr.L. Anantasami Rao in 1908, the Muzrai Secretariat was amalgamated with G.R.S. and treated as a Branch thereof, with the Muzrai Supt#. as Ex-officio Under Secretary, Muzrai Branch.

1.

* excluding the Economic Conference Secy who was ex-officio Secy. to Govt., Depts. of Educn. & Agri. (vide notes on the next page)

1914.

The number of Branches was increased from 5 to 7 as indicated below:-

Branch	I	Revenue	(Assistant Secy.)
"	II	Financial	(Assistant Secy)
"	III	Judicial	(Assistant Secy)
"	IV	L.F. and Sanitary	(Assistant Secy.
"	V	General	(Assistant Secy)
"	VI	Education Etc.	(Assistant Secy)
"	VII	Muzrai (under the charge of the Muzrai Suptd. and Ex-officio Muz. Under Secretary)	

Note.- Papers of three ~~~~ Branches and also Cash Section ~~~~ were passing through the Deputy Secretary.

6. In 1917 the number of Secretaries to Government was 4 including the Muzrai and excluding the Financial. These were:-

Chief Secretary

Revenue Secretary.

Education Secretary

Muzrai Secretary

In the same year the number of Assistan Secretaries stood at 8 and there was also one Registrar. In 1920, two more Assistant Secretaries were added, consequent upon the abolition of the Central Committees of the Economic Conference. The number of Branches were as shown below:-

In March 1913, the appointment of a whole-time Secretary to the Economic Conference and Ex-officio Secy to Govt, Edn & Agr was created.

The Muzrai Suptd. (graded among Deputy Commrs) was appointed Ex-officio Joint Secy to Govt, Muzrai Deptt in April 1917.

Muz. 82-14 - Sl. 102
Taken back by the Muz. Dept on 3/5/22

Chief Secretariat.

1. Confidential
2. Palace and Political
3. Protection (including Judicial and Medical Depts.
4. Minor Departments.
5. Efficiency Audit.
6. Office Branch.

Revenue Secretariat.

1. Land Revenue
2. Separate Revenue
3. Local Self Government.

Education Secretariat.

1. Education
2. Agriculture
3. Industries and Commerce

Financial Secretariat.

Formerly, i.e., from 1904 till July 1916, the Comptroller was ex-officio Financial Secretary to Government. Assisted by an Assistant Secretary In July 1916 a whole-time Financial Secretary was appointed.

Muzrai Secretariat.

The Muzrai Superintendent was ex-officio Muzrai Secretary assisted by a whole-time Assistant Secretary.

7. In the year 1921 there was another re-organization, whereby the number of Secretaries was reduced to 3 (excluding the Financial), viz.,

Chief Secretary,
General Secretary, and
Revenue Secretary.

The Muzrai Secretariat was separated from the General and Revenue Secretariat

and combined with the office of the Muzrai Superintendent, who is ex-officio Muzrai Secretary to Govt., without any Gazetted Officer to assist him. The number of Assistant Secretaries was reduced to 8 (excluding the Registrar).

8. The distribution of work continues to be as shown hereunder:-

1 Assistant Secretary....	Confdl. and E.A. Branches.
1 Assistant Secretary....	Military and Miscellaneous Branch.
1 Assistant Secretary....	Education Branch
1 Assistant Secretary....	Judicial Branch
1 Assistant Secretary....	I & C Branch
1 Assistant Secretary ...	Revenue Branch
1 Assistant Secretary ...	Local Self Govt.
1 Assistant Secretary....	Financial Branch.
Registrar	Office Branch.

Constitution of the General and Revenue Secretariat (then called Dewan's Office) prior to 1904.

I. General Branch.	Rs.
1 Registrar	300
1 Manager	200
1 Head Clerk	150
1 Clerk	125
3 Clerks	100 each
2 "	70 "
3 "	60 "
4 "	55 "
10 "	50 "
36 "	Between 45 and 25.
62 Total.	

II. P & A Branch.	
1 Head Clerk	150
1 Clerk	40
1 "	30
3 Total.	

Legislative Branch.	
1 Manager	125
2 Clerks	40 each
1 Record Keeper	20
4 Total	

III. Register, Records and Index Branch.	
1 Assistant Manager	150
1 Diarist	100
1 Indexer	85
1 Record Keeper	80
4 Others	30 to 20
8 Total	

IV. Petition Branch.	
1 Translator	80
1 do	65
1 do	50
15 others	Between 35 and 15
18 Total.	

V. Revenue Branch.	
1 Naib Sheristedar	200
1 Hd.Accountant	90
1 Accountant	80
2 do	at 60 each
1 do	at 55
2 do	at 45
19 others between	40 and 15
27 Total.	

VI. Local Boards Branch.	
1 Head Clerk	150
1 Dy. Clerk	65
1 Clerk	55
1 Clerk	50
1 Clerk	45
7 others between	40 and 20
12 Total.	

VII. Muzrai Branch.	
1 Manager	125 to 150
1 Head Clerk	50
6 others between	40 and 20
8 Total.	

Grand Total. 142.

Division Clerks who have reached the [illegible]

As many as 40 First Division clerks of the General Revenue Secretariat have reached the maximum pay of Rs. [illegible]. Consequent on the reduction in the number of superintendents the chances of promotion even to the stop-gap and officiating senior First Division Clerks have become rather rosy. It is therefore highly desirable to constitute some more appointments for the senior clerks so as to reward their long and to make their work with a spirit of contentment and efficiency.

It would no doubt be desirable to have a system of time scale appointments, to be conferred upon only the best efficient and promising and only the officials who have reached the maximum but the number of such appointments can only be limited, not more than 10.

Having regard therefore to the rather small measure of relief that this would afford to the large number of officials who have reached the maximum and who have no chances of promotion at present, the following scale of [illegible] from Rs.105 to 120 is proposed.

	Rs.	Cost.
4 on	100	400
4 "	115	460
4 "	110	440
2 "	120	240
20		2,220

The financial effect of the arrangements proposed is detailed hereunder:-

Present.	Cost Rs.	Proposed	Cost Rs.
4 Suptds. I Gr. on Rs.200-10-250	1,0[illegible]	6 Supts. I Gr. on Rs.200-10-250	1,[illegible]
11 + supts. II Gr. 1 on Rs.125-10-175.	1950	6 Supts. II Grade on Rs.125-10-175.	[illegible]
	2900		[illegible]

Savings in the grade of supts. . . Rs.500
Additional cost for Senior Clerks proposed above. (3,220 - 2,000) = Rs.220

So the net savings is Rs.280 or nearly Rs.3,360 per annum

List of First Division Clerks who have reached the

Maximum pa

---

1. Mr.B.Ramacharya
2. " K.P.Ganapathi Iyer
3. " K.Y.Krishnaswami Iyengar
4. " B.L.Narasimhaiya
5. " N.Deva Rao (on other duty)
6. " P.Krishna Rao --do--
7. " [illegible].Anantaramiengar
8. " [illegible].Krishna Rao (on other duty)
9. " K.V.Krishnaswami Iyengar
10. " C.Venkatiravaniah (on other duty)
11. " K.Sitaramiah ------do------
12. " B.Subramanya Sastry ---do------
13. " K.A.Tirunarayana Iyengar
14. " D.Seshagiri Sastry (on other duty)
15. " K.Srikantiah (on other duty)
16. " K.Panduranga Rao
17. " S.Narasimha Murti
18. " D.Sitaramiah
19. " D.Rangaswami Iyengar
20. " [illegible].Lakshminaraniah
21. " B.Suryanarayana Rao
22. " M.V.C.Sriramachar
23. " A.Subba Rao
24. " K.C.Subba Rao (on other duty)
25. " K.Venkata Rao
26. " D.Thammaiya
27. " Srinivasa Rao Jambandi (Draws a personal allowance of Rs.25/- per mensem)
28. " K.Gundu Rao

P.T.O

	..r.	
	."..Srinivas'.h	
	. r. . .Kris'naswami Iyer	
31."	S.Chaya.athi Rao	
32."	~~S.Xxxxxdhaxaxxxxxx~~ ..A.Swami	
33."	S.A.Venkatarayana Iyer	
34."	..Narasimha Rao	
35."	P.A.Narasimha Rao (Draws a personal allowance of Rs.15.	
36."	M.Venkatramiah (Pay Rs.75 plus Rs.25/- personal allow-	
37.	..Narayana Rao	ance without prejudice to his getting increments.
38."	C.G.Ramiah	
39."	..A.Ramaswamiah	
40."	K.Ranga Rao	
41."	..V.Shankara Sastry	
42."	T.S.Narayana Iyengar	The pay of these officials is
43."	C...Ramachandra Rao	Rs.97 and will become Rs.100
44."		in October next.

Reserve provided for in the Government Order of 27th September 1921:-

I Division Clerks . ..	8
II " "	4
Higher Grade Stenographer	1
Typist.	1

Hands recently set free.

1 First Division Clerk	From Dewan's Office.
1 Higher Grade Steno-grapher	
1 First Division Clerk	From the old First Member's Establishment.
1 Steno-Typist. .	

Distribution of the above.

(1) To the Special Finance Committee:-

1 First Division Clerk
1 Senior Grade Steno-Grapher
1 Junior -------do---------
3

(2) To the Recruitment Board:-

1 First Division Clerk
1 Second ----do------
2

(3) To the Special Retrenchment Officer:-

1 First Division Clerk
1 Junior Grade Steno-Grapher
2

Note. It will thus be seen that out of the ten First Division Clerks as shown above five have been deputed for other work and it is the remaining five only who are available for being posted in existing vacancies in the First Divi-

taking into account

Clerks proceeding on privilege leave. But if the retrenchment in the first Division by one ~~is immediately brought into effect~~, there will be only 4 available for taking up the place of absentees.

Note 2. The reserve of second Division clerks actually available for this purpose is only three which is utterly inadequate.

Note 3. No Stenographers ~~and~~ or Typists are at present available for taking up the places of absentees on leave.

1917			1921				
f aries sis- aries	Heads of correspondence.	Scales of ministerial establishments.	No. of Branches	No. of Secretaries and Assistant Secretaries	Heads of Correspondence	Scales of ministerial establishments.	R e m a r k s .
ary e ary on ary tary ant taries trar tant taries dded e one ri- al n & her & C n). l.	vide annexed printed O.M.	4 Chief Suptds on 200-10-250 16 Suptds on 125-10-175 70 First Division Clerks 50-5-100 70 Second Division Clerks 2. Typists on Rs.30 each. --- Total.161. ---	Chief Sect I.A. Confdl. I.B. E.A. II.Office III.M.M. IV.Edn. Genl.Sect I I & C II.Judl. Rev.Sect. I. Rev. II.L.S.G.	Chief Secretary. General Secy. Revenue Secy. Muzrai Secy. --- 8 Assistant Secys. and 1 Registrar. --- 9 (Total) ---	Vide annexed printed list.	4 First Grade Suptds, on 200-10-250 12 Second Grade Suptds on 125-10-175 (including a Supdy) 67 First Division Clerks 8 58 Second Division Clerks on 35-3-67 9 Stenographers on 50-5-100 and 7 on 35-3-67 13 Typists on 35-3-67 --- 170 Total ---	In 1914 work increased by about 20 per cent, as compared with that in 1904. In 1917 work increased by 70 % as observed in the first paragraph of the G.O. of 13th October 1917.

Comparative statement showing the stages of development of the General and Revenue Secre

1904				1914					
. of anches.	No. of Secretaries and Assistant Secretaries	Heads of correspondence.	Scales of ministerial establishment.	No. of Branches.	No. of Secretaries and Assistant Secretaries.	Heads of correspondence.	Scales of ministerial establishments.	No. of Branches.	No Sec and ta Sec
I evenue)	One General and Revenue Secretary	I. 1.L.R. 2.L.S. 3.Agrl (including Exhibitions, Economic products Famine	2 First Grade Suptds 200-10-250	I	One General and Revenue Secretary	Same as in	Suptds and Asst.Suptds same as in 1904.	Ch.Sectt.	(1)Chief Secret
II (Financial)	One Muzrai Secretary		5 Second Grade 150-10-200	II	One Deputy Secretary	1904 with the follow-	I Dn.Clerks 65 on 40-5-100	I.Confl. II.Politi- cal. III.Protec tion. IV.Minor Depts. V. E.A. VI.Office	(2)Reveni Secret (3)Educat Secret (4) Mun (5) Lan
III Legis and Judicial)	One Deputy Secretary	4.Forests 5.Rev.Mis.	7 Asst. Suptds. 100-10-150	III	5 Assistant Secretaries	ing addition- al Sections:-			8 Assi Secr
IV (L.F. and Sany.)	Three Assistant Secretaries and One Registrar.	II. 1.Genl.Fin. 2.Excise or separate Rev 3.Banking 4.Salaries & Allowances 5.Civil Accts. 6.Statistics (including Census.)	18 First Grade Clerks. 70-6-100	IV	1 Registrar	1.I & C.	52 II Dn. on 25-2-65.	Rev.Sectt.	1 Regi
and V (General)	Also one Private Secretary and 1 Assistant Secretary with Dewan		36 Second Grade Clerks 50-4-70	V	1 Ex-officio Muzrai Under Secy.	2. Ec. & 3. Con- (as a separate Branch, instead of a Section of old Br. IV)		I.L.R. II.S.R. III.L.S.G.	2 more Assi Secr were in Ju 1920. for A cultu secti the for sect
		III. 1.Legis. 2.Courts 3.Prisons 4.Regis. 5.Police.	68 Third Grade Clerks 30-4-50	VI	1 Private Secy. and 3 other officers with Dewan			Ed.Sectt. I.Edn. II.Agr. III.I &C	
		IV 1.L.B. 2.Municipal 3.Medical 4.Sany. 5.Edn. 6.Examns.		VII (Muz)				Finl.Sect Muz.Sect.	Total
		V 1.Reports 2.Press 3.G.M. Meteory Archlogy Patents Weights and measures Stores & Stationer Other Miss.							

J.D. 26/4/22.

Meeting of Secretaries to Government held on Tuesday the 23rd May 1922.

Agenda.

Consideration with Assistant Secretaries.

(1) Consideration of the list of cases to be marked off direct to Members of Council and Dewan by Assistant Secretaries.

(2) Consideration of the number of First and Second Division Clerks to be reduced.

(3) Reduction in the number of Senior Steno-Typists.

(4) Increasing the number of Junior Steno-Typists.

(5) Further disposal of the Translation Branch.

(6) Improvement in the scale of salaries to the Establishment.

[illegible] out of the scale of first division clerks as it s[illegible] fr[illegible] time to time recently.

As per G.O. of 27th September 1921.	70	Including the Gujrati Secretariat.
As per G.O. of 3rd January 1922.	67	Excluding [illegible]
As per G.O. of 15th April 1922, directing the reduction in the number of First Division Clerks of the Dewan's Office by one.	66	including a reserve of 8 clerks.

Second Division Clerks.

I. As per G.O. of 27th Septr. 1921.	~~58~~ 62	Including the Gujrati Secretariat.
II. As per G.O. of 3rd Jany. 1922.	58	Excluding Gujrati Sectt. But including the reserve of 4 clerks.

Senior Steno-Typists.

I. [illegible] number

Junior Steno-Typists.

[illegible]isting number.

Typists.

I. As per G.O. of 27th Septr. 1921. 13 Including one of Guj. Sectt.

II. As per G.O. of 3rd Jany. 1922. 12 This includes only a reserve typist.

Statement of the scale of First Division Clerks as it stood from time to time recently.

I. As per G.O. of 27th September 1921.	70	Including the Muzrai Secretariat.
II. As per G.O. of 3rd January 1922.	67	Excluding ---do---
III. As per G. O. of 15th April 1922 directing the reduction in the number of First Division Clerks of the Dewan's Office by one.	66	Including a reserve of a

---

Second Division Clerks.

I. As per G.C. of 27th Septr. 1921.	~~68~~ 62	Including the Muzrai Secretariat.
II. As per G.O. of 3rd Jany.1922.	58	Excluding Muzrai Sect But including the reserve of 4 clerks.

I

Senior Steno-Typists.

1. Existing number 9

Junior Steno-Typists.

Existing number. 7

Typists.

I. As per G.O. of 27th Septr.1921.	13	Including one of Muzrai Se
II. As per G.O. of 3rd Jany.1922.	12	This includes only one reserve Typist.

Statement of the scale of First Division Clerks as it stood from time to time recently.

I. As per G.O. of 27th September 1921.	70	Including the Murrai Secretariat.
II. As per G.O. of 3rd January 1922.	67	Excluding ---do---
III. As per G. O. of 15th April 1922 directing the reduction in the number of First Division Clerks of the Dewan's Office by one.	65*	Including a reserve of 8 clerks

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Second Division Clerks.

I. As per G.O. of 27th Septr. 1921.	62	Including the Murrai Secretariat.
II. As per G.O. of 3rd Jany.1922.	58	Excluding Murrai Scott. But including the reserve of 4 clerks.

I

Senior Steno-Typists.

1. Existing number

Junior Steno-Typists.

Existing number.

Typists

I. As per G.O. of 27th Septr.1921.	13	including one of Murrai Scott
II. As per G.O. of 3rd Jany.1922.	12	This includes only one reserve Typist.

Statement of the scale of First Division Clerks as it stood from time to time recently.

I. As per G.O. of 27th September 1921.	70	Including the Munrai Secretariat.
II. As per G.O. of 3rd January 1922.	67	Excluding ---do---
III. As per G. O. of 15th April 1922 directing the reduction in the number of First Division Clerks of the Dewan's Office by one.	66	Including a reserve of 8 clerks

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Second Division Clerks.

I. As per G.O. of 27th Septr. 1921.	~~65~~ 63	Including the Munrai Secretariat.
II. As per G.O. of 3rd Jany.1922.	58	Excluding Munrai Scott. But including the reserve of 4 clerks.

I

Senior Steno-Typists.

1. Existing number	9

Junior Steno-Typists.

Existing number.	7

Typists.

I. As per G.O. of 27th Septr.1921.	13	including one of Munrai Scott
II. As per G.O. of 3rd Jany.1922.	12	This included only one reserve Typist.

Statement of the scale of First Division Clerks as it stood from time to time recently

I. As per G.O. of 27th September 1921.	70	Including the Muzrai Secretariat.
II. As per G.O. of 3rd January 1922.	67	Excluding ---do---
III. As per G. O. of 15th April 1922 directing the reduction in the number of First Division Clerks of the Dewan's Office by one.	66	Including a reserve of 8.

Second Division Clerks.

I. As per G.O. of 27th Septr. 1921	~~68~~ 69	Including the Muzrai Secretariat.
II. As per G.O. of 3rd Jany.1922.	68	Excluding Muzrai Secrtt. but including the reserve of 4 clerks.

Senior Steno-Typists.

1. Existing number	0

Junior Steno-Typists.

Existing number	7

Typists.

I. As per G.O. of 27th Septr.1921.	~~13~~	Including one of Muzrai Secrtt
II. As per G.O. of 3rd Jany.1922.	12	This includes only one reserve Typist.

Statement of the scale of First Division Clerks as it stood from time to time recently.

. As per G.O. of 27th September 1921.	70	Including the Muzrai Secretariat.
. As per G.O. of 3rd January 1922	67	Excluding ---do---
III. As per G. O. of 15th April 1922 directing the reduction in the number of First Division Clerks of the Dewan's Office by one.	66	including a reserve of 8

Second Division Clerks.

I. As per G.O. of 27th Septr. 1921.	~~62~~ 62	Including the Muzrai Secretariat.
II. As per G.O. of 3rd Jany.1922.	58	Excluding Muzrai Sec But including the reserve of 4 clerks.

I

Senior Steno-Typists.

1. Existing number	9

Junior Steno-Typists.

Existing number.	7

Typists.

I. As per G.O. of 27th Septr.1921	13	Including one of M
II. As per G.O. of 3rd Jany.1922.	12	This includes reserve Typ

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Proposition statement for the revision of the General and Revenue Secretariat Ministerial Establishment.

	Present.			Proposed.				Remarks
No	Designation	Pay	Average Cost Rs.	No.	Designation	Pay Rs.	Actual cost. Rs.	
1	2	3	4	5	6	7	8	9
4	First Grade Superintendents	200-10-250.	950	2	Superintendents	240	480	The maximum is fixed at Rs.240 so that there may be a difference of pay between the seniormost Superintendent and a Gazetted Officer of Assistant Commissioner's rank last grade. One of the 12 Superintendents may be in the Dewan's Office with his pay plus an allowance of Rs.30/-.
12	Second Grade Superintendents (including a supernumarary)	125-10-175	1,950	2	do	220	440	
				2	do	200	400	
16				2	do	185	370	
				2	do	165	330	
67	First Division Clerks.	50-5-100	5,585	2	do	145	290	
				12			2,310	
9	Stenographers (Higher Grade)	do	750					
7	------do------ (Lower Grade)	35-3-67			Clerks Upper Division.			
				6	"	120	720	
58	II.Division Clerks.	35-3-67	4,340	6	"	115	690	
12	Typists	-do-		6	"	110	660	

			6	"	100	600	
			5	"	95	475	
			4	"	90	360	
			4	"	85	340	
			4	"	80	320	
			4	"	75	300	
			4	"	70	280	
			55			5,375	
				Lower Division.			
			10	"	65	650	
			10	"	60	600	
			10	"	55	550	
			10	"	[illegible]	[illegible]	
			10	"	45	450	
			10	"	40	400	
			10	"	35	350	
			70			3,500	
170		Rs. 13,575	137	Grand total		Rs. 11,185	

All appointments on Rs.70 and above are intended for experienced graduates and others capable of doing efficient case-work.

Savings Rs.2,390 per mensem
Rs.28,680 per annum.

Comparative statement of the constitution of Branches in the General and Revenue Secretariat.

Present.	Proposed.	Remarks.
Chief Secretariat.	Chief Secretariat.	By the reduction of the number of Branches by two, two Diarists and two Despachers – that is to day, 4 second Division Clerks may be curtailed. By the simplification of work in the Members' offices, 3 more second Division Clerks may become unnecessary. The total reduction in the strength of second Division Clerks will thus work out to 7,– or at any rate 6.
I. A. Confidential Branch	I. Confidential Branch.	
I. B. Efficiency Audit Branch.	II. Revenue Branch.	
II. Office Branch.	III. Edication Branch.	
III. Military and Miscellaneous Branch	IV. Office Branch.	
IV. Education Branch.	General Secretariat.	
Revenue Secretariat.	I. Local Self Govt. Branch.	
I. Revenue Branch.	II. Judicial Branch.	
II. Local Self Govt. Branch.	III. Industries and Commerce Branch.	
General Secretariat.	Financial Secretariat	
I. Judicial Branch.	Financial Branch.	
II. Industries and Commerce Branch.	Total No. of Branches 8	By a readjustment of work amongst the case-workers of the several newly-constituted Branches it may perhaps be possible to effect a retrenchment of 6 in the First Division also.
Financial Secretariat.		
Financial Branch.		
Total No. of Branches 10.		

... were provided for ... the Government Order of

27th September 19..

First Division Clerks.

Second Division Clerks.

Higher Grade Stenographer

Typist. .. .. ..

Hands recently set free.

1 First Division Clerk
1 Higher grade Steno-grapher. } from Dewan's office.

1 First Division Clerk
1 Steno-Typist. } from the old First Member's establi...

Distribution of the above.

(1) to the Special Finance Committee:-

1 First Division Clerk
1 Senior Grade Steno-Grapher
1 Junior -----do-----

3
---

(2) to the Recruitment Board:-

1 First Division Clerk
1 Second -----do-----

2
---

(3) to the Special Retrenchment Officer:-

1 First Division Clerk
1 Junior Grade Steno-grapher.

3

Note.1. It will thus be seen that out of the ten First Divi... Clerks as shown above five have been deputed for other work it is the remaining five only who are available for being ... in place of FirstDivision Clerks proceeding on privilege le... but taking into account the retrenchment in the First Divisi... by one there will be only 4 available for taking up the ... absentees.

Note 2. The reserve of Second Division Clerks actually av... able for this purpose is only three which is utterly inadequate.

Note 3. No Steno-graphers or Typists are at present avail... for taking up the places of absentees on leave.

Statement showing the number of communications received in the several Branches of the General and Revenue Secretariat from 1st July 1922 up to 25th April 1923.

No.	Name of the Branch.	Sections-Major & Minor		No. of Receipts.	Total.	Remarks.
I	A. Confidential	Major	Palace & Political including Posts & Telegraphs.	2,401		
			Civil Service and appointments.	1,670		
			Council Cases.	498	4,569	
	B. Efficiency	Minor	Efficiency Audit and Statistics.			
II.	Office	Minor	Cash Tents & Stores.	2,041		
III.	Military & Miscellaneous.	Major	Military	1,004		
		Minor	Press & Stationery Representative Assembly General Miscellaneous Census (Temp)	550 670 000 03	3,755	
IV.	Education (including University).	Major		3,108	3,108	
V.	Industries and Commerce.	Major.	Industries & Commerce including Iron Works.	3,[illegible]		
			Forests.	[illegible]		
			Geology and Minin-.	555		
			[illegible] Commerce.	113		

No.	Name of the Branch.	Sections-Major & Minor.		No of receipts.	Total.	Remarks.
VI.	Revenue.	Major	Land Revenue	3,560		
			Excise	605		
		Minor	Revenue Survey	327		
			Income-Tax	433	5,015	
VII.	Local Self Government.	Major	Local Boards	1,001		
			Municipalities	1,617		
			Medical	1,100		
			Agriculture	1,643		
		Minor	Meteorology, Public Health and Sanitation.			
			Inland Improvement.	1,178	6,539	
VIII.	Judicial	Major	Police	1,406		
			Courts	1,207		
			Legislation	635		
		Minor	Prisons	905		
			Registration	172		
			Stamps	120		
			Local Examinations.	31	4,056	
IX.	Financial.	Major	Finance	3,904		
		Minor	Co-operative Societies & Agricultural Banks.	293		
		Cases referred to the Financial Department for opinion.		2,060	6,263	

Statement showing the number of Receipts and Issues up to 17th April 1922.

Branches.	Diary No.	Issue No.
Military and Miscellaneous Branch.	3,624	4,704
Industries and Commerce Branch.	4,632	5,312
Judicial Branch	3,917	4,762
Local Self Government Branch.	6,373	6,000
Revenue Branch.	4,742	5,400
Education Branch	3,016	4,157
Efficiency Audit Branch.	3,063	4,717
Financial Branch (D)	3,817	4,830
(U.O.)	2,005	
Confidential Branch	3,960	6,421
Office Branch	2,859	2,355

Meeting of Secretaries to Government to be held on

Monday the 17th April 1922

****

A G E N D A

1. Further retrenchments in the General and Revenue Secretariat.

(1) Reduction of Assistant Secretaries by one.

In a D. O. letter received from the Private Secretary to His Highness the Maharaja, it was suggested that the post of Assistant Secretary, I & C Branch might be abolished. The General Secretary has recorded a note urging the continuance of this Assistant Secretary. The question of making a further redistribution of work among the various Assistant Secretaries, and the possibility of reducing their number may be examined.

(2) Reduction of the number of Second Grade Superintendents.

This may perhaps be effected, if it is decided to abolish the two posts of Auditors of Superintendents grade.

(3) Question of treating the Translation Section including the Superintendent as outside the general cadre of the G.R.S.

One of the obvious reasons for this measure is that the Chief Translator as well as the Assistant Translator need not undergo the usual Examination in the Office Manual, the procedure prescribed in which is not of much applicability to this more or less technical section, where a sound knowledge of different languages (English Sanskrit, Kannada &c) is the desideratum. The file containing the notes on the subject is also put up.

(4) Increase of First Grade Superintendents by two.

If the proposals (1) to (3) above meet with approval there will be only 12 Superintendents (exclusive of the two appointments in the gazetted rank, available for competentent ~~[illegible]~~ competent Senior

Superintendents). As the chances of promotion to the Second Grade Superintendents are few and far between, it is proposed to raise the number of First Grade Superintendents from four to six. This will be an incentive to the existing Superintendents to work with cheerfulness and will also add to the efficiency. They have not had any increase to their pay in lieu of High Price Allowances, like the rest of the office.

(5) Reduction of First Division Clerks by five.

Consequent on the transfer to the U.R.S. of two officials working on the former First Member's Establishment and also the reduction in the Personal Establishment of the Dewan, it becomes possible to reduce the strength of the First Division Clerks by at least two. The question of further reduction has to be discussed, keeping in view an adequate proportion of Reserve Clerks.

(6) Reduction of Senior Grade Steno-typists by two.

This is possible for the reasons stated above (one attached to the former First Member's Establishment and one extra to the Dewan's Office).

(7) Reduction of Junior Grade Steno-typist by one.

This will be possible if the post of one of the Assistant Secretaries, who is entitled to a Steno-typist is abolished.

(8) Reduction of Second Division Clerks by one.

It may be noted in this connection that the reserve of only four Second Division Clerks provided for at present is utterly inadequate.

2/4

Statement of Branches of the General and Revenue Secretariat arranged in order of heaviness of work, as gauged by receipts and issues for 6 months from 1st July 1921 (the date of re-arrangement of Branches).

Branch.	Receipts.	Issues.	Total.
Financial Secretariat.	4,391	3,474	7,865
Local Self Government Branch.	3,668	3,829	7,497
Industries and Commerce Branch.	3,160	3,644	6,804
Confidential Branch.	2,486	3,815	6,301
Revenue Branch.	2,980	3,127	6,107
Judicial and Legislative Branch.	2,431	3,010	5,441
Military and Miscellaneous Branch.	2,165	2,790	4,955
Efficiency Audit Branch (including statistics)	2,303	2,615	4,918
Education Branch.	1,958	2,567	3,525
Office Branch. (In addition to the correspondence work, this Branch does a lot of Account Work for which a number of Registers are maintained. A number of bills to be prepared every month)	1,351	1,488	3,339
Total.			

Proposition statement in respect of the Superintendents of both grades of the General and Revenue Secretariat.

Designation	Present		Proposed.		Remarks.
	No.	Average. Cost.	No.	Average cost.	Savings.
Superintendent First Grade.	4	Rs. 950	6	Rs.1,425	Rs.337-8-0 per mensem or Rs.4,050 per annum.
Superintendent Second Grade.	12 (including a super-numarary)	Rs.1,950 Rs.2,900	7 (including a super-numarary)	Rs.1,137½ Rs.2,562½	
	16		13		

S.D.
15.4.22

Proceedings of the Government of His Highness
the Maharaja of Mysore.

2859

ORDER No. 6406 /CB-215-21-1

Dated, Bangalore, the 15th April 1922.

The existing strength of the Dewan's personal establishment comprises one Private Secretary, one Assistant Secretary, one Chief Superintendent, three First Division Clerks and three Senior Steno-typists at an average cost of Rs.1,250 for officers and Rs.737½ for establishment.

2. As a measure of retrenchment the staff will be reduced by one officer, one First Division Clerk and nine menials, as detailed below, at a total net savings of Rs.660⅓ per month:-

(i)	Assistant Secretary ..	Rs.350 plus 75.
(ii)	One First Division clerk (Average).	" 83⅓ " 20.
(iii)	Three Menials: (one harikar and two dalayats) from the Dewan's own staff, ...	" 66
(iv)	Three dalayats from the office together with three dalayats on duty with the Assistant Secretary	" 66

3. The posting of Mr. K.V.Anantharaman as Private Secretary to the Dewan on his grade pay of Rs.500 (in the grade of Rs.500-50-600) with a duty allowance of Rs.75 and a local allowance of Rs.50 in place of Mr. Ranganatha Rao Saheb who is drawing Rs.800 in the grade Rs.500-50-800 with a duty allowance of Rs.75/- and a local allowance of Rs.50, effects savings of Rs.300 per mensem immediately and Rs.200 on the average.

4. The total savings due to the reductions now effected will therefore be Rs.960⅓ per month immediately and Rs.860⅓ per month on an average.

for Chief Secretary to Government.

To The Comptroller, Mysore Govt., thro Financial Secty:

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. G. 24983/Cash 80-20-1, dated Bangalore, 25th June 1921.

OFFICIAL MEMORANDUM.

With effect from 1st July 1921, the following rearrangement of Branches and Sections are ordered in the General and Revenue Secretariat.

CHIEF SECRETARIAT

	Officer in charge
I. Confidential and Efficiency Audit–	Under Secretary.
A. Confidential.	
1. Appointments (including M.C.S.).	
2. Council cases and other confidential work.	
3. Palace and Political (including posts and Telegraphs).	
B. Efficiency Audit.	
1. Efficiency Audit.	
2. Statistics.	
3. Advertisement and Stores.	
II. Office–	Registrar.
1. Cash.	
2. Tents and Stores.	
III. Military and Miscellaneous–	Assistant Secretary. (also Secretary, Mysore Soldiers' Board).
1. Military.	
2. General Miscellaneous.	
3. Press and Stationery.	
4. Representative Assembly and Entertainments.	
5. Census.	

(EDUCATION SECRETARIAT.)

I. Education–	Assistant Secretary. (also Secretary, Board of Education).
1. Education (including University and Copyrights).	
II. Industries and Commerce–	Assistant Secretary. (also Secretary, Board of Industries and Assistant Secretary, Ec. Development Board).
1. Industries and Commerce, (including Joint Stock Companies & Inventions and Designs).	
2. Iron Works.	
3. Forests.	
4. Geology and Mines.	
5. Economic Conference.	

REVENUE AND JUDICIAL SECRETARIAT.

I. Revenue–	Under Secretary.
1. Land Revenue.	
2. Revenue Miscellaneous.	
3. Land Survey.	
4. Excise.	
5. Income Tax.	

Officer in charge

II. Local Self Government– Assistant Secretary (also Secretary to the Board of Agriculture).

1. Local Boards.
2. Municipalities.
3. Medical.
4. Sanitary.(including Malnad Improvement).
5. Agriculture and exhibitions (including meteorology and Sericulture).

III. Judicial and Legislative– Assistant Secretary (also Secretary to the Legislative Council).

1. Legislation.
2. Courts.
3. Police.
4. Prisons.
5. Registration & Stamps.
6. Local Service and Pleaders Examinations.

FINANCIAL SECRETARIAT

Under Secretary.

1. General Finance.
2. Salaries and allowances.
3. Civil Accounts.
4. Financial Miscellaneous.
5. Co-operative Societies and agricultural banks.

MUZRAI SECRETARIAT.

This Secretariat will be amalgamated with the office of the Muzrai Superintendent and the combined office will be under the sole control of the Muzrai Superintendent and ex-officio Secretary, Muzrai Department.

2. From and after the 1st July 1921, the two main divisions of Branch I of the Chief Secretariat, and each of the other Branches will be self-contained, that is, will maintain separate diaries and issue registers and do its own typing and recording.

3. Pending separate orders on the re-organization of the Secretariat establishment, the case-workers and other staff attached to each existing section will be transferred in full for absorption in the new Branches concerned.

4. The Registrar will arrange for the temporary distribution among the new Branches of the typing and other establishments now working in common for each Secretariat.

By Order,

K. MATTHAN,

Offg. Chief Secretary to Government.

To

Secretaries to Government.

CONFIDENTIAL.

CHIEF SECRETARY&	1.Appointments including Mysore Civil Service 2.Palace & Political 3.R.A.	Assistant Secretary
	1.Land Revenue 2.Land Survey 3.Agriculture 4.Revenue Miscellaneous 5.Income Tax, Excise & Stamps Rev	Assistant Secretary
	1.Education including University. ~~2.Munrai~~ 3.General Miscellaneous	Under Secretary
	Office Branch. 1.Establishment 2.Tents & Stores 3.Efficiency Audit	Registrar
GENERAL SECRETARY.	Protection. 1.Courts. 2.Police 3.Legislation. 4.Prisons ~~5.Registration & Stamps~~ 6.Military 7.Examinations	Assistant Secretary
	Development. 1.Industries and Commerce. 2.Iron Works 3.Economic Conference 4.Forests 5.Geology and Mining 6.Co-operative Societies & Agricultural Banks	Under Secretary
	Self Government. 1.Local Boards 2.Municipal 3.Medical 4.Sanitary 5.Excise 6.Press & Stationery	Assistant Secretary

Proceedings of the Government of His Highness the

Maharaja of Mysore.

Order No.6406/C.R.215-21-1

Dated, Bangalore, the 15th April 1922.

The existing strength of the Dewan's personal establishment comprises one Private Secretary, one Assistant Secretary, one Chief Superintendent, three First Division Clerks and three Senior Steno-Typists at an average cost of Rs.1,250/- for officers and Rs.737½ for establishment.

2. As a measure of retrenchment the staff will be reduced by one Officer, one First Division Clerk and nine menials, as detailed below, at a total net savings of Rs.660⅓ per month:-

(i)	Assistant Secretary ...	Rs.350 plus	75
(ii)	One First Division Clerk (Average)	" 83⅓ "	20
(iii)	Three menials (one Harikar and two Dalayets) from the Dewan's own staff. ..	"	66
(iv)	Three Dalayets from the Office together with three Dalayets on duty with the Assistant Secretary. ..	"	66

3. The posting of Mr.E.V.Anantharaman as Private : theDewan on his grade pay of Rs.500 (in the grade of (Rs.500-50-600) with a duty allowance of Rs.75 and a local allowance of Rs.50 in place of Mr.Ranganatha Rao Saheb who is drawing Rs.800 in the grade Rs.500-50-800 with a duty allowance of Rs.75/- and a local allowance of Rs.50, effects a savings of Rs.300 per mensem immediately and Rs.200 on the average.

4. The total savings due to the reductions now effected will therefore be Rs.960⅓ per month immediately and Rs.860⅓ per month on an average.

Sd/- K. Matthan.

Chief Secretary to Government.

To

The Comptroller to Government through Financial Secretariat.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. O. 3099-102/Cash. 29-21-11 Dated Bangalore, the 28th June 1922.

OFFICIAL MEMORANDUM.

In supersession of the grouping of Branches and Sections of the General and Revenue Secretariat ordered in O.M.No.G.24983/Cash. 80-20-1, dated the 25th June 1921, the following re-grouping is ordered with effect from 1st July 1922:-

Name of Branch	Head of Correspondence		Officer in charge
I. CONFIDENTIAL (C)	1. Palace and Political.	P.P.	
	2. Council cases.		
	3. Civil Service and appointments. Administration Reports of Public Works and Railways.	C.B.	Under Secretary
	4. Efficiency Audit.	E.A.	
	5. Central Recruitment Board.	C.R.B.	
II. EDUCATION (E)	1. Education (including University).	Edn.	
	2. Representative Assembly.	R.A.	Assistant
	3. Press & Stationery.	P & S.	Secretary
	4. Gazetteer.		
III. OFFICE (O)	1. Office Economy.	O.E.	
	2. Tents & Stores.	T & S.	
	3. General Miscellaneous (including Minor Departments, Copyrights and Entertainments).	G.M.	Registrar
	4. Translation.		
IV. REVENUE (R)	1. Land Revenue.	L.R.	
	2. Revenue Miscellaneous.	R.M.	
	3. Revenue Survey and Settlements (including Inams).	R.S.	Assistant Secretary
	4. State Administration Report.	A.R.	
V. LOCAL SELF GOVERNMENT (L)	1. Local Boards (including K.G.F.Sanitary Board).	L.B.	
	2. Municipalities (including Trust Board).	Ml.	
	3. Agriculture.	Agri.	Assistant
	4. Co-operative Societies and Agricultural Banks.	C.S.	Secretary
	5. Medical.	Med.	
	6. Sanitary.	Sany.	

Name of Branch	Head of Correspondence		Officer in charge
VI. PROTECTION (P)	1. Police.	Pol.	
	2. Military.	Mily.	
	3. Legislation.	Legis.	
	4. Courts	Cts.	Assistant
	5. Prisons.	Pris.	Secretary
	6. Registration.	Regis.	
	7. Local Service Examinations.	Exam.	
VII. INDUSTRIES AND COMMERCE. (IC)	1. Industries and Commerce (including Iron Works and Sandal Oil Factory).	I.& C.	Assistant Secretary
	2. Statistics (including Census).	Stat.	
	3. Forests.	Ft.	
	4. Geology and Mines.	Geol.	
	5. Economic Conference.	E.C.	
	6. Inventions and Designs	Pat.	
	7. Posts and Telegraphs.	P.& T.	
VIII. FINANCIAL.(Fl)	1. General Finance.	G. F.	
	2. Civil Accounts.	C.A.	
	3. Salaries and allowances.	S.& A.	
	4. Fincncial Miscellaneous.	F.M.	
	5. Excise.	Ex.	
	6. Stamps.	St.	
	7. Income Tax.	I.T.	

2. Orders regarding the distribution of the case-workers and other staff attached to each Branch or Section will be separately issued.

By Order,

K. MATTHAN,

Chief Secretary to Government.

To

The Secretaries to Government.

Re-organization of the General and Revenue Secretariat.

N O T E .

Further action is required in pursuance of the Council Resolutions regarding the General and Revenue and Muzrai Secretariats on the following points:-

(1) Re-grouping of Branches in the G.R.S. so as to save one Secretariat Officer and 2 Branches.

This will be done with effect from the 1st July 1922. An O. M. to this effect will be issued to-day.

2 (a) Transfer of Muzrai Superintendent's Office. (staff, records, accounts and registers) to the Revenue Commissioner's Office.

(b) Preparation of a list of powers for the Muzrai Commissioner so as to reduce Secretariat work, and to avoid additional correspondence and incidental work that would be necessary by separating the 2 offices of Muzrai Superintendent and Secretary. Legislation will also be necessary to confer powers of control on the Muzrai Commissioner. These will take some time. The work in the combined office, while fairly well defined, still covers the same ground in some cases. Therefore some time will be needed to separate the records and accounts, so as to hand over to the Revenue Commissioner, the set required for him, reserving for the Secretariat what may be needed here. Further, there are some important questions requiring settlement just at present, and requiring constant reference to the records of the combined office. Principal among them are the verification of the balances of Muzrai Institutions - work just nearing completion at the hands of Mr.Mrutyunjaya Iyer and the transfer of the management of the Sri Vyasarayaswamy Mutt

which is expected to take place in the course of July, as the result of repeated reminders to the Swamigalu. Lastly, Mr. Jayarama Iyer is on leave and is due on the 3rd July 1922, and it is necessary to give him some time to attend to all these matters and readjust the arrangements so as to give effect to the Council's decision and to enable the new arrangement to work easily. The cataloging of the powers of Government to be delegated to the Revenue Commissioner with a view to minimise Secretariat correspondence also requires time and careful thought. In the absence of full decentralization, correspondence work will increase enormously by the proposed arrangement - work now avoided by putting up Superintendent's office files themselves for orders of the Member. What time Mr.Jayarama Iyer may require to complete all preliminary arrangements has to be ascertained on his return, but, for the present, it does not appear likely that this can be done in less than 2 months. It is therefore submitted that the combined office may continue on the present basis till the 1st September by which time, Mr.Jayarama Iyer may be requested to complete all preliminary arrangements and transfer all records of the Muzrai Superintendent's Office to the Revenue Commissioner, leaving only the Secretariat references, records and registers in the G.R.S. Accommodation for the Muzrai Commissioner's Office will also be available in the New Public Offices by then.

From the 1st September 1922, the post of Muzrai Superintendent and ex-officio Secretary will cease, and the Revenue Secretary will be in charge of the Muzrai Branch.

(3) Distribution of work between the Secretaries

(a) In view of the additional work thrown on the Revenu Secretary by his being in direct charge of Muzrai Branch and (b) so as to leave the Financial Secretary's work as at present. As the Revenue Secretary will not have Muzrai work till the 1st September 1922, the distribution of work between Secretaries may continue as at present (G.O. dated 31.8.1921) till that date.

From the 1st September 1922 the following changes in the present distribution may take place:-

I. From the Revenue Secretary to the General Secretary.

Agriculture,
Medical
Sanitary.

II. From the General Secretary to the Chief Secretary.

Police,
Press and Stationery
Minor Departments.
General Miscellaneous.
Administration Reports of P.W. and Railway Depts.

III. From the Chief Secretary to the General Secretary.

Posts and Telegraphs.

4. Reallocation of hands in the new scales, and the selection of the twenty First Division clerks to be given Rs.110/.

This will be attended to as early as possible.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. O. 616-22—O. E. 12-22-1, dated 25th July 1922.

Re-organization of the General and Revenue Secretariat.

READ—

Government Order No. O. 788-95—Cash 29-21-1, dated the 27th September 1921, sanctioning the re-organization of the General and Revenue Secretariat, effecting a saving of about Rs. 33,000 per annum.

2. Proceedings of the meetings of the Secretaries to Government held for suggesting proposals to effect further savings in the staff of the General and Revenue Secretariat.

3. Resolution No. 30 of the Special Finance Committee, proposing a reduction in the Gazetted and clerical staff of the Secretariat to the extent of Rs. 63,360 per annum.

ORDER No. O. 616-22—O. E. 12-22-1, DATED 25TH JULY 1922.

Certain substantial reductions in the establishment of the General and Revenue Secretariat were sanctioned last year, resulting in a saving of Rs. 33,000 per annum. The main items of retrenchments then effected were:—

(1) Reduction of the number of subordinate Secretariat Officers (Under and Assistant Secretaries) from 11 to 8.
(2) Reduction of the number of Superintendents and Managers from 22 to 16.
(3) Reduction of the number of First Division Clerks from 76 to 70 and of Second Division Clerks from 81 to 62.

A separate cadre of Steno-Typists and Typists was formed, consisting of 9 Senior Steno-Typists, 7 Junior Steno-Typists and 13 Typists.

2. In Government Order No. O. 1480-7—Cash 29-21-2, dated the 31st December 1921, the Muzrai Secretariat was separated from the General and Revenue Secretariat and combined with the office of the Muzrai Superintendent and the following ministerial establishment was transferred to the combined office from the General and Revenue Secretariat.

Superintendent, Second Grade	..	1
Clerks, First Division	..	3
Clerks, Second Division	..	4
Typist ..	..	1

3. The net sanctioned scale of the ministerial establishment of the General and Revenue Secretariat is therefore 4 First Grade Superintendents, 11 Second Grade Superintendents, 67 First Division Clerks, 58 Second Division Clerks, 9 Senior Steno-Typists, 7 Junior Steno-Typists and 12 Typists.

4. The question of further retrenchments was examined by a Committee of Secretaries to Government who have submitted proposals for the re-grouping of branches and consequent reductions among the Secretariat Officers, Superintendents and Clerks, for reduction of work by devolution of powers to Heads of Departments and for reducing routine and securing expeditious disposal of the work by listing certain classes of cases for submission direct to the Dewan and Members of Council by the subordinate Secretariat Officers, by dispensing with certain reports and returns now received in the General and Revenue Secretariat and by entrusting certain functions of a routine character to Superintendents.

No. O. 616-22—O. E. 12-22-1, DATED 25TH JULY 1922.

5. The Special Finance Committee have recommended the abolition of the post of one of the Secretaries to Government, two Assistant Secretaries, 5 Superintendents, 16 First Division Clerks, 12 Second Division Clerks, and 6 Steno-Typists and Typists and the two temporary clerks for Gazetteer work, so as to effect savings to the extent of Rs. 63,360 per annum.

6. Government have carefully considered the proposals of the Special Finance Committee and of the Committee of Secretaries and are pleased to issue the following orders:—

(*1*) *Secretaries.*—Government have separately sanctioned the abolition of the post of Muzrai Superintendent and Secretary to Government, Muzrai Department, and directed that the duties of the Muzrai Secretary to Government should be discharged by the Revenue Secretary. It is therefore not possible to reduce the number of Secretaries further. There will, therefore, be three Secretaries to Government in the Civil Departments, besides the Financial Secretary, *viz.*, the Chief Secretary, the Revenue Secretary and the General Secretary.

(*2*) The re-grouping of Branches suggested by the Committee of Secretaries has already been sanctioned in O. M. No. O. 3099-102—Cash 29-21-11, dated the 28th June 1922.

(*3*) *Subordinate Secretariat Officers.*—The number of Subordinate Secretariat Officers will be reduced from 9 to 8, inclusive of the Registrar.

(*4*) *Superintendents.*—The Superintendents in the Efficiency Audit Staff are meant for a special purpose and Government consider that they should be continued, so as to have a trained staff to be of help to Members of Government in their inspection of the various offices and for being used as an emergency staff, to investigate special questions of office economy or defects in existing system or procedure.

The number of Superintendents will therefore be reduced from 16 to 14 only, including the Superintendent of the Muzrai Branch, ordered to be absorbed in the Revenue Secretariat, on the abolition of Muzrai Superintendent's Office.

(*5*) *Clerks.*—The number of First Division Clerks will be reduced from 67 to 63; the number of Second Division Clerks from 58 to 54 and that of Junior Steno-Typists from 7 to 5.

7. The substantial reductions effected during the last and the current years in the number of Superintendents have increased the work and responsibility of the remaining Superintendents and have also appreciably reduced the prospects of promotion of First Division Clerks. Six out of the Superintendents in the Second Grade are drawing the maximum of the grade, 3 of them for over 3 years, and the rest for nearly 2 years. Among the First Division Clerks also, 33 have reached the maximum (Rs. 100) already, and some of them have been drawing this pay for several years. Seven more will reach the maximum in the course of a few months. It is necessary to maintain the establishment of the Central Office of Administration on a fairly satisfactory basis, and although any substantial improvement of the pay and prospects of the staff has to be deferred, until the Financial position is better, some remedial measures, with a view to relieve the existing stagnation, have to be sanctioned. Government are therefore pleased to sanction one more appointment in the First Grade of Superintendents, making a corresponding reduction in the number of Second Grade Superintendents. There will therefore be 5 Superintendents in the First Grade and 9 in the Second Grade. Of the 63 First Division Clerks, 20 who have reached the maximum in the grade Rs. 50-5-100 will be given an increment of Rs. 10, raising their pay to Rs. 110.

8. The Financial effect of the above orders, including the abolition of the post of Muzrai Superintendent and Secretary, is a further net saving of Rs. 24,056, as shown in the appendix in addition to the sum of Rs. 33,000 effected last year.

9. The reductions now ordered in the establishment should be given effect to as early as practicable. Separate orders will issue regarding the reduction of work by devolution of powers to the Heads of Departments, the direct submission of certain classes of cases by subordinate Secretariat Officers to Members of Council and Dewan, and the delegation of certain routine functions to the Superintendents.

10. The question of reducing the menial establishment is separately under consideration and orders will issue in due course.

K. MATTHAN,
Chief Secretary to Government.

To—The Comptroller to Government through the Financial Secretariat.
" The Secretaries to Government.
" PRESS TABLE.

Exd.—C. R.

No. O. 616-22—O. E. 12-22-1, DATED 25TH JULY, 1922.

APPENDIX.

Effect of the Re-organization of the General and Revenue Secretariat.

OFFICERS.

	Savings. Rs.	
1. Savings due to the abolition of the appointment of Muzrai Superintendent and Secretary, Muzrai Department (Last grade Deputy Commissioner's pay)	9,600	per annum.
Savings in travelling allowance of the above Officer ... ... (Provision in the Budget—Rs. 1,872)	1,000	„ „
2. Savings due to the abolition of one Assistant Secretary (250—50/3—450) plus D. A. 50 per mensem	4,800	„ „
Total ...	15,400	„ „

ESTABLISHMENT.

Abolition of two Superintendents' places on Rs. 125—10—175—average cost Rs. 162½ for each appointment	3,900	„ „
Abolition of four First Division Clerks on Rs. 50—5—100— average cost Rs. 83⅓ for each appointment	4,000	„ „
Abolition of four Second Division Clerks on Rs. 35—3—67—average cost Rs. 56⅓	2,704	„ „
Abolition of two Junior Steno-Typists (Rs. 35—3—67) ..	1,352	„ „
Total ..	11,956	„ „
Additional cost due to the increase in the number of First Grade Superintendents by one (237½—162½) = Rs. 75 per mensem ..	900	„ „
Additional cost due to the increase of pay to Rs. 110 proposed to 20 First Division Clerks who have reached the maximum in the grade Rs. 50—5—100	2,400	„ „
Total ..	3,300	„ „
Net savings under Establishment Rs. (11,956—Rs. 3,300) ...	8,656	„ „
Do Officers	15,400	„ „
Total Net Savings	24,056	

WD 185—550—29-7-22

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read:-

G.O.No.O.788-95/Cash 29-21-1, dated the 27th September 1921, sanctioning the re-organisation of the Gen. & Rev. Sectt. effecting a saving of about Rs.33,000 per annum.

2. Proceedings of the meetings of the Secretaries to Govt. held for suggesting proposals ~~xxx~~ to effect further savings in the staff of the Gen. & Rev. Sectt.

3. Resolution No.30 of the Special Finance Committee, proposing a reduction in the Gazetted and clerical staff of the Sectt. to the extent of Rs.63,360 per annum.

ORDER NO. G. 616—22.
G.E. 12-22-1

Dated, 25th July 1922

Certain substantial reductions in the establishment of the Gen. & Rev. Sect were sanctioned last year, resulting in a saving of Rs.33,000 per annum. The main items of retrenchments then ~~made~~ ~~are~~ effected were:—

(1) Reduction of the number of subordinate Sectt. Officers (Under and Asstt. Secretaries) from 11 to 8.

(2) Reduction of the number of Superintendents and Managers from 22 to 16.

(3) Reduction of the number of First

Divn. clerks from 76 to 70 and of Second Divn. clerks from 81 to 62.

A separate cadre of steno-typists and typists consisting of 9 senior steno-typists and 7 junior steno typists and 13 typists. was formed

2. In Govt. Order No.O.1480-7/ Cash 29-21-2, dated the 31st Decr. 1921, the Muzrai Secretariat was separated from the G. R. S. and combined with the office of the Muzrai Supdt. and the following ministerial establishment was transferred to the combined office from the G.& R. Sect

Supdt.	2nd grade ..	1
Clerks,	1st Divn. ...	3
Do.	2nd Divn. ...	4
Typist	.. ..	1

3. The net sanctioned scale o the ministerial establishment of tne G. R. S. is therefore 4 first grade Supdts. 11 second grade Supdts., 67 First Divn. clerks, 58 second division clerks, 9 senior steno-typists, 7 junior steno-typists and 12 typists.

4. The question of further retrenchments was examined by a committee of Secretaries to Govt. who have submitted proposals for the re-grouping of branches and consequent reductions amoung the Sectt. officers, supdts, and clerks, for reduction of work by devolution of powers to Heads of Deptts. and for reducing routine and securing expeditious

by listing certain classes of cases
disposal of work for submission direct to the Dewan and Members of Council by the subordinate Secretariat Officers, by dispensing with certain reports and returns now received in the G. S. R. S. and by entrusting certain functions of a routine character to Superintendents.

5. The Special Finance Committee have recommended the abolition of the post of one of the Secretaries to Govt., two Assistant Secretaries, 5 Supdts., 16 First Divn. clerks, 12 Second Divn. clerks, and 6 steno-typists and typists and the two temporary clerks for Gazetteer work, so as to effect savings to the extent of Rs.63,360/- per annum.

6. Government have carefully considered the proposals of the Special Finance Committee and of the Committee of Secretaries and are pleased to issue the following orders:-

(1) Secretaries. Government have separately sanctioned the abolition of the post of Muzrai Superintendent and Secretary to Govt., Muzrai Deptt. and directed that the duties of the Muzrai Secretary to Govt. should be discharged by the Revenue Secy. ~~Govt. do not find it~~ this Government possible to reduce the number of Secretaries further. There will therefore be 3 Secretaries to Govt. in the Civil Deptts. besides the Financial Secretary, viz., the Chief Secretary, the Rev. Secy. and the Genl. Secy.

(2) The re-grouping of branches suggested by the Committee of Secretaries has already been sanctioned in O.M.No.0.3099-102/Cash 29-21-11 dated the 28th June 1922.

(3) Subordinate Secretariat Officers.

The number of Subordinate Sectt. Officers will be reduced from 9 to 8 inclusive of the Registrar, consequent on the regrouping of branches.

(4) Superintendents. The Superintendents in the Efficiency Audit staff are meant for a special purpose and Govt. consider that they should be continued so as to have a trained staff to be of help to Members of Govt. in their inspection of the various offices and for being used as an emergency staff to investigate special questions of office economy or defects in existing system or procedure.

The number of Supdts. will therefore be reduced from 16 to 14 only, including the Supdt. of the Muzrai Branch ordered to be absorbed in the Rev. Sectt. on the abolition of Muzrai Supdtt's. office.

(5) Clerks. The number of First Division clerks will be reduced from 67 to 63; the number of second division clerks from 58 to 54 and that of junior steno-typists from 7 to 5.

7. The substantial reductions effected during the last and the current years in the number of superintendents have increased the work and responsibility of the remaining

superintendents and have ~~reduced~~ also reduced appreciably the prospects of promotion of First Division clerks. Six out of the superintendents in the second grade are drawing the maximum of the grade, 3 of them for over 3 years, and the rest for nearly 2 years. Among the First Division clerks also, 33 have reached the maximum (Rs.100) already and some of them have been drawing this pay for several years. Seven more will reach the maximum in the course of a few months. It is necessary to maintain the establishment of the Central Office of Administration on a fairly satisfactory basis and ~~some remedial measures are called for with a view to improve the pay and prospects of this staff.~~ Government are therefore pleased to sanction one more appointment in the First Grade of Superintendents ~~and to create a special grade of 20 First Divn. clerks on Rs. 110/- p.m.~~ making adjustments in the numbers and pay of the grade. There will therefore be 5 Supdts. in the First Grade and 9 in the Second Grade. ~~and 6~~ of the First Divn. clerks ~~on Rs. 110/- and 43 on 50-5-100.~~ 20 who have reached the maximum in the pay of Rs. 50-5-100 will be given an increment of Rs. 10, raising their pay to Rs.

although any substantial improvement of the pay and prospects of the staff can be effected only after the financial position is better some remedial measures will be considered and the existing stagnation will be relieved

8. The financial effect of the above orders, including the abolition of the post of Muzrai Supdt. and Secretary, is a further net saving of Rs.24,056, as shown in appendix A, in addition to the sum of Rs.33,000/- effected last year.

9. The reductions now ordered in the establishment should be given effect to as early as practicable. Separate

orders will issue regarding the reduction of work by devolution of powers to the Heads of Deptts., the direct submission of certain classes of cases by Subordinate Sectt. Officers to Members of Council and Dewan, and the delegation of certain routine functions to the Supdts.

10. The question of reducing the menial establishment is separately under consideration and orders will issue in due course.

29.7

Chief Secretary to Govt.

To

The Comptroller, thro' Finl. Sectt.

The Secretaries to Govt.

Press Table.

The Compiler, Improve Gazette for publication in Part II of the Gazette.

To be published in the Gazette, but not be translated.

25.7.

Appx A.

Effect of the Re-organization of the G. R. S.

...

Officers.

		Savings.
1	Savings due to the abolition of the appointment of Muzrai Supdt. and Secy., Muz. Dept. (Last grade Dy. Comr's pay)	Rs.9,600 per annum.
	Savings in T. A. of the above officer. (Provision in the Budget Rs.1872)	1,000 "
2.	Savings due to the abolition of one Asstt.Secy. (250-50/3-450) + D.A.50 p.m.	4,800 "
	Total ..	15,400 "

Estt:

		Rs.
	Abolition of 2 Supdts' places on Rs.125-10-175 - average cost Rs.162½ for each apptt.	3,900 "
	Do. of 4 first Dn.Clerks on 50-5-100 - average cost Rs.83 1/3 for each apptt.	4,000 "
	Do. of 4 second Dn. clerks on Rs.35-3-60 average cost Rs.56 1/3 ..	2,704 "
	Do. of 2 junior steno typists (Rs.30-3-60) ..	1,352 "
	Total	11,956 "

Additional cost due to the increase in the number of 1st grade Supdtts. by one (237½ - 162½ = Rs.75 per mensem. 900 "

Do. due to the increase of pay proposed to 20 first Dn. Clerks ~~from 50-5-100 to 110~~ who have reached the maximum in the grade 50-5-100. 2,400 "

Total. 3,300 "

Net savings under Estt: Rs.11,956 - Rs.3,300 = Rs.8656

Do. Officers. .. 15,400

Total net savings Rs. 24,056

Effect of the Re-organization of the G. R. S. effected in July 1922.

Officers.

		Savings.
1	Savings due to the abolition of the appointment of Muzrai Supdt. and Secy., Muz. Dept. (Last grade Dy. Comr's pay)	Rs.9,600 per ann
	Savings in T. A. of the above officer. (Provision in the Budget Rs.1872)	1,000 "
2.	Savings due to the abolition of one Asstt.Secy. (250-50/3-450) + D.A.50 p.m.	4,800 "
	Total ..	15,400 "

Estt:

		Rs.
	Abolition of 2 Supdts' places on Rs.125-10-175 - average cost Rs.162½ for each apptt.	3,900 "
	Do. of 4 first Dn.Clerks on 50-5-100 - average cost Rs.83 1/3 for each apptt.	4,000 "
	Do. of 4 second Dn. clerks on Rs.30-3-60 average cost Rs.56 1/3 ..	2,704 "
	Do. of 2 junior steno typists (Rs.30-3-60) ..	1,352 "
	Total	11,956 "

3900

12 | 8057
671 1/3

Additional cost due to the increase in the number of 1st grade Supdtts. by one (237½ - 162½ = Rs.75 per mensem.	900	"
Do. due to the increase of pay proposed to 20 first Dn. Clerks from 50-5-100 to 110. ..	6,400	"
Total.	7,300	"

Net savings under Estt: Rs.11,956 - Rs.7,300 = Rs.4656

Do. Officers. .. 15,40(

Total net savings Rs. 20,05(

No. III.

Statement showing the cost (~~actuals~~) for ~~1920-1921~~ 1918-19 and ~~that for~~ 1921-1922.

Particulars.	1918-19 (Actuals)	~~Budget 1921-22~~ 1922-23	Plus or minus.	Remarks.
Dewan and Members of Council.				
Salaries. ~~1,68,062~~	1,68,062	96,000	- 72,062	
Civil Secretariats.				
Salaries (of Officers)	1,79,227	98,400	- 80,827	
Establishment.	2,33,972	2,28,172	- 5,800	
Total	5,81,261	4,22,572	- 1,58,689	

No. III.

Statement showing the cost for 1918-19 and 1921-22.

Particulars.	1918-19 (actuals)	Budget 1922-23	Plus or minus.	Remarks.
Dewan and Members of Council.				
Salaries.	1,68,062	96,000	-72,062	
Civil Secretariats.				
Salaries (of Officers)	1,79,227	98,400	-80,827	
Establishment	2,33,972	2,28,172	- 5,800	
Total..	5,81,261	4,22,572	-1,58,689	

Statement showing the cost for 1918-19 and 1921-22.

Particulars.	1918-19 (actuals)	Budget 1922-23	Plus or minus.	Remarks.
Dewan and Members of Council.				
Salaries.	1,68,062	96,000	-72,062	
Civil Secretariats.				
Salaries (of Officers)	1,79,227	98,400	-80,827	
Establishment	2,33,972	2,28,172	- 5,800	
Total..	5,81,261	4,22,572	-1,58,689	

Enclosed

The other statement is being compiled. Information for certain Boys not readily available is being collected

D.C.
18-9-22

Yes.
Please
Expedite
Mr

The other statement also is enclosed herewith

D.C.
18-9-22
8-40 P.M.

No statement
Enquiry
final - Passports
Mr
Mr
Mr

.R.S.31]

G.R.S.M.—2,000—10-1-17

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE,

GENERAL AND REVENUE SECRETARIAT.

No. *Dated Bangalore,* *191*

From

Statement showing the strength of Secretariat Officers in the years 1918 and 1922.

Officers.	1918	1922	plus or minus.	Remarks
Number of Secretaries	5 (including Financial and Muzrai)	4 (including Financial)	- 1	
Number of Subordinate Secretariat Officers	14 (including Regr, P.S.P, U.S.Ds, Stl. Officers & Muz. U. Secy) plus 1 Dr. of Statistics.	9 (including Regr. & P.S.D.)	- 6	After the transfer of the Director of Statistics, his work is being attended to by a Branch Officer.
Number of Supts.	21 (including 1 Tempy.) plus 2 Managers.	15 plus 1 Muz.Br.	-8	
Number of 1st Division Clerks.	76 plus 2 Tempy	67	-11	
Number of 2nd Division Clerks.	72 plus 9 (other clerks) plus 14 (Record Sorting Estbt). plus 6 (R.A.& other Tempy Sections)	86 (including Steno-graphers & Typists)	-15	

Statement No. 1, showing the strength of Secretaria Officers in the years 1918 and 1922.

Officers.	1918	1922	plus or minus.	Remarks
Number of Secretaries	5 (including Financial and Muzrai)	4 (including Financial)	- 1	
Number of Subordinate Secretariat Officers	14 (including Regr, P.S.P, U.S.Ds, Stl. Officers & Muz.U.Secy) .x. plus 1 Dr.of Statistics.	9 (including Regr. & P.S.D.)	- 6	.x. After the transfer of the Director of Statistics, his work is being attended to by a Branch Offi-cer.
Number of Supts.	21 (including 1 Tempy.) plus 2 Managers.	15 plus 1 Mus.Br.	-8	
Number of 1st Division Clerks.	76 plus 2 Tempy	67	-11	
Number of 2nd Division Clerks.	72 plus 9 (other clerks) plus 14 (Record Sorting Estbt). plus 6 (R.A.& other Tempy Sections)	86 (including Steno-gra-phers & Typists)	-15	

No. II.

Comparative statement showing the quantity of work done in the General and Revenue Secretariat during the years 1918-19 and 1921-22.

Particulars.	1918-19	1921-22	plus or minus.	Remarks.
Receipts.	63,387	56,043	- 7,338	
Issues.	80,300	66,580	- 13,720	
Total.	1,43,687	1,22,623	- 21,058	

III.

Statement showing the cost (actuals) for 18-1919 and that for 1921-1922.

Particulars.	1918-19	1921-22 *	Plus or minus.	Remarks.
Dewan and Members of Council.				* Figures for this year have been taken from the books of the Comptroller's office
Salaries. ~~xxxxxx~~	1,68,062	1,44,208	— 23,854	
Civil Secretariats.				
Salaries (of Officers)	1,79,227	1,33,368	— 45,859	
Establishment.	2,33,972	2,30,256	— 3,716	
	5,81,261	5,07,832	73,429	